



## **ICT and Online Safety Code of Practice for Pupils – Feb. 2023**

The school provides access to online websites to help our learning. These rules will keep everyone safe and help us be fair to others.

- I will access C2K, Seesaw, Sumdog, AR or any other school provided platform with my own login and password.
  - I will not access the files/online accounts of other pupils – ever!
- I understand that any device or gadget that has an audio, video or image recording capability is not permitted in school.
- I will ask permission from a member of staff before using any Internet connected devices.
  - I will only ever use the school e-mail or messaging systems as part of my classwork and when requested to do so by the teacher!
- Any messages I ever post online will be polite, responsible and as part of class work/projects. I will not send or use my school e-mail for personal purposes!
- I will not share my home address or telephone number with anyone nor arrange to meet someone online or in person.
  - Any work I create or complete online shall be of an appropriate nature and/or related to ongoing classwork!
- I understand that the school may check my computer files and may monitor the Internet sites I visit on school platforms.
  - If I encounter ANYTHING that I do not feel comfortable with, then I will immediately turn off the screen and tell the adult in the room.
- I understand that should I break ANY of these rules, then the school may remove my access to the ICT systems and/or revoke my subscriptions to the websites!

**Pupil Signature:** \_\_\_\_\_

**Class:** \_\_\_\_      **Date :** \_\_\_\_\_

**Parent/Guardians:** \_\_\_\_\_